



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Community and Wellbeing Policy Development Advisory Group

Monday, 4th March, 2019 at 5.30 pm

Howard Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:	Tricia Youtan (Chairman)	
	Andrew Baldwin	Paul Marshall
	Alan Britten	Mike Morgan
	Karen Burgess	Kate Rowbottom
	David Coldwell	Jim Sanson
	Nigel Jupp	David Skipp

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 18 December 2018	
3. Affordable Housing Investment - Creation of a Housing Company	
Members to consider the proposal for Horsham District Council to create an Affordable Housing Company. The company would support the delivery of permanent affordable housing in line with the actions proposed within the Affordable Housing Investment paper considered by Cabinet November 2017	
4. Section 106 Affordable Housing funding for Saxon Weald	
Members will be asked to consider the proposal to provide funding from the Council S106 commuted sum fund to support the delivery of affordable rented homes in partnership with Saxon Weald	

5. **Forward Plan Extract for the Community and Wellbeing Portfolio**

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To note the Forward Plan extract for the Community and Wellbeing Portfolio

Community and Wellbeing Policy Development Advisory Group
18 DECEMBER 2018

Present: Councillors: Tricia Youtan (Chairman), Andrew Baldwin, Karen Burgess, David Coldwell, Nigel Jupp, Mike Morgan and David Skipp

Apologies: Councillors: Alan Britten, Paul Marshall, Kate Rowbottom and Jim Sanson

14 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 29 October were received. It was agreed to add details of the awards granted for 2019/20 to the notes for the item on Strategic Grants.

15 **COUNCIL LOTTERY - PRESENTATION**

The Project Developer gave a presentation on the proposal to run a Council Lottery. The proposal would establish a sustainable stream of funding to good causes within the District and enable the Council to increase the budget for the community grants scheme.

The presentation outlined how such a lottery would work; 60% of income would go to the good causes, either direct or via the Council's Community Grants Scheme. An external lottery management company (ELM) would run the scheme through a dedicated website and give advice to both the Council and good causes. A proportion of the monies coming to the Council would cover the costs of running the lottery, but as income increases it was anticipated this would be a small percentage of the funding received.

Local good causes would be encouraged to join the scheme and ticket buyers could nominate an organisation to receive their contribution. It was noted that the most successful Council lotteries were those with the most local good causes on board.

Subject to approval by Cabinet, the intention was to launch the Lottery in July 2019. The Lottery would therefore be a legacy for the Year of Culture as organisations receiving grants for the Year of Culture could join the scheme to help them in the future.

Members noted the potential income that could be generated with examples from other councils, including Aylesbury Vale, which had raised £140,000 in two and a half years and given funding to 180 good causes. The presentation also outlined the set up and ongoing costs of the project and a number of risks. Officers considered that these risks could be managed and would be shared with the ELM.

Members raised a number of points including staffing implications during the set up and running of the scheme, in particular marketing. Members were advised that additional staff would not be required and the scheme would be self-funding. Given the importance of promoting the scheme, Members suggested that the marketing budget should be increased from that proposed in the presentation.

Concerns were expressed that the Council could be seen to be encouraging gambling. The Cabinet Member and other Members of the group recognised the importance of promoting the Lottery as a means of raising money for local charities and community groups. The Director of Community Services confirmed that the Council would work with the ELM to monitor the number of tickets bought by individuals and the registration process would help to safeguard against underage subscribers.

The Cabinet Member agreed that after the first year the scheme should be reviewed. The group were supportive of the proposal and the proposed next steps, which included presentation of the Cabinet Member's report to Cabinet on 24 January.

16 **FORWARD PLAN EXTRACT FOR THE COMMUNITY AND WELLBEING PORTFOLIO**

The extract from the Forward Plan was noted.

The meeting closed at 6.20 pm having commenced at 5.30 pm

CHAIRMAN

**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Community & Wellbeing Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

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A key decision is an executive decision which, is likely –

- (i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Affordable Housing Investment - Creation of a Housing Company Community and Wellbeing Policy Development Advisory Group 25 th February 2019	Cabinet	21 Mar 2019	Open	Rob Jarvis, Head of Housing Services robert.jarvis@horsham.gov.uk Cabinet Member for Community and Wellbeing (Councillor Tricia Youtan)
3.	Section 106 affordable housing funding for Saxon Weald Policy Development Advisory Group March 2019	Cabinet	21 Mar 2019	Open	Rob Jarvis, Head of Housing Services robert.jarvis@horsham.gov.uk Cabinet Member for Community and Wellbeing (Councillor Tricia Youtan)

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